

Almarante Fire District Board of Fire Commissioner meeting
P. O. Box 700 Laurel Hill Fl 32567
Being held at 3710 Old California Rd Laurel Hill FL 32567
February 13th 2025

Minutes

Silence all cell phones or noise making devices.

Pledge of Allegiance

1. **Meeting called to order by** Chairman Money Penny @6:30pm

2. **Roll call of Commissioners:** Money Penny present, Roberts present, Brown present, Kline absent, Danner present

a. Chief Jaycocks present, Deputy Chief Folkerts present, Lieutenant Derrick Bryan present

3. **Board of Commissioners Meeting Minutes Approval**

a. Reading of minutes- Approval of minutes motion D. Roberts 2nd J. Danner Yes 4 Nay 0
Correction needed for appointment of Treasurer in January

b. Reading of Special Meeting- Approval of minutes motion J. Danner 2nd D. Roberts Yes 4 Nay 0

c. Reading of the financial report and all charges discussed.

Approval of report motion J. Danner 2nd D. Brown Yes 4 Nay 0

4. **Old Business:**

a. Elect Treasurer : Nominate J. Danner Motion D. Brown 2nd D. Roberts Yes 4 Nay 0

Need to go to the bank and update authorized Board members.

b. Update on application for appropriations: Attack 51-Chairman Money Penny. Currently in Legislative Committees submitted by Representative Maney

c. Update on purchase of adjoining lot to Almarante Fire Station-Chairman Money Penny, Property adjoining the station closed on Feb. 13, 2025. Survey was presented and all closing documents.

d. Uniforms: Pullovers, Dress B short sleeve Shirts and pants. Ribbon bars Discussion.

Fire Fighter Incentive fund. D. Bryan was still in the process of obtaining final sizes to order

e. Update on Commissioners Shirts. Are all sizes received for order to be placed? Obtained J. Danner size. Can now place order

f. Toolbox for Brush 53. Ordered. Saved \$500.00 from new company ETA 12-16 weeks

g. Approved grant Scott- Packs 5 Received and in service. Discussion on salvage 2014 date Scott-packs agreed

Motion to close old Business and proceed to new business. Motion by J. Danner 2nd D. Roberts yes 4

5. **New Business:** Motions needed for discussions

Start of new business. Commissioner Brown requested to address Board members. Commissioner David Brown at that time submitted his resignation from the Board of Fire Commissioners.

Expressed he felt he would better serve the Almarante Fire Department as a Captain. To not hold both positions. Motion by J. Danner to accept resignation D. Roberts 2nd. Yes 3 Nay 0.

Motion by D.Roberts to appoint J Danner as Secretary 2nd by S. Money Penny all approved

a. Update CPA Audit and recommendations made by Mr Vance and prior CPA Chapman. Quick books, Accounting procedures, reports and check writing and spending authority need to be separated. Depreciation schedule for the equipment you currently have. Motion for discussion J. Danner 2nd D. Roberts. Discussion regarding current bookkeeping practices and state requirements. Proposal for services from Edward Chapman Accounting at \$75.00 per hour. To help with 2024 Audit and State requirements as well as record keeping for the year 2025. Motion by J. Danner to Suspend current QuickBooks Hire the services of Edward Chapman Accounting at \$75.00 per hour. To help with 2024 Audit and State requirements as well as setup quickbooks as our record keeping for the Almarante Fire Department. Have Chief Jaycocks to assist with the tasks as he is current bookkeeper.
2nd by D. Roberts yes 3 nay 0

b. Purchasing agent for items approved by the Board within budgeted allowance. Motion by J. Danner for discussion 2nd D. Roberts. After much discussion by Board members and officers J.Danner made a motion to table the idea of purchasing agent D. Roberts 2nd yes 3 nay 0

c. Equipment testing overall Safety a must

a. Priority-pumps. Chief to coordinate researching testing with adjoining Departments for pumps. Follow-up March agenda Hoses and ladders April 17th 2025, Scott-packs were discussed in item g.

d. Emergent repairs needing attention around the station. Money Penny discussed safety with PVC air line. Recommended Rapid Air system or similar. J. Danner said he would do an electrical walk around the station to identify any items of concern.

e. Schedule a Station Pride date and backup date. Lt Bryan spoke they usually do quarterly, have not had very good participation in the past. Tentatively sometime in March/April. Pending the removal of fence on the new property. Ms. Money Penny to email the Forestry Department with survey and will report back.

f. Schedule a fundraiser event for Fire Fighter Incentive to be determined at later date. S. Money Penny has email from Insurance company that stated we would be covered on policy

g. Unusable gear and vehicle (support 51)? Sale/ dispose/ insurance Motion by J Danner discussion 2nd D. Roberts. Discussion on the 2008 For Expedition and how to dispose. Chief said Wing was not interested. Discussion on possible silent auction. Chief suggested offering to members first. Dollar amount was discussed as well as the mechanical issues that the vehicle was having. Chief Jaycocks suggested a \$500.00 price for members. J. Danner made a motion to offer the 2008 Expedition to members and immediate family for \$500.00 cash or cashiers check. Closing date if no buyer would be February 28 2025. At that time the vehicle would be offered for a silent bid March 6th 2025.
2nd D.Roberts Yes 3 Nay 0

h. Red light use to E.V.O for P.O.V. Tabled to March meeting

i. Training and ISO rating for Tanker Shuttle, Available courses outside of department level

a. Funding options Tabled to March meeting

j. Chelco Grants Round up grant and MSA Grants coming February. Tabled to March

k. The Presidential Volunteer Award program Tabled to March

6. Service calls: total of 31 calls

7. Chiefs time:

#55 engine at Ten eight for a wiring harness issues.? Cost unknown. Put on March agenda
White engine is now at N. Okaloosa station.

ESO Contract needs approval \$2390.00 currently late

Flo MSP app/web base mapping invoice \$803.00 needs approved. Motion by J. Danner
to approve ESO and FLO MSP invoices. D. Roberts approved yes 3 no 0

Chief to apply for Gary Sinese Grant and AED grants

8. Commissioners time:

J. Danner would like Radio and App access. Lt Bryan supplied a radio.

It was late in the evening Chief Jaycocks stated he would provide information for login to
Web based FLO MSP.

S. Money penny also would like web base app login.

Air trailer lease was brought in before end of meeting and signed by S. Money penny Chairman.

9. Public comments: none

10. Motion to Adjourn J. Danner 2nd D. Roberts Approved yes 3 nay 0
meeting adjourned at 9:33 pm

Next scheduled meeting is March 13th 2025 @6:30PM
Location 3710 Old California Rd Laurel Hill Fl 32567

Approved by Board of Commissioners

Scott Money penny Chairman _____ Date _____